

Apply now for a summer internship in the curatorial department at Crystal Bridges Museum of American Art! Open to undergraduate and graduate students—applications due **Friday, January 15, 2021**.

Full job description and application page available

here: <https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=24445&clientkey=BC9586F35E70BD74D59EC08D93D8EDD5>

Position Summary

The Virtual Havner Curatorial Summer Internship at Crystal Bridges Museum of American Art is a paid internship and opportunity to gain first-hand experience in a curatorial department and exposure to the workings of a major American art museum. Havner Interns will work one on one with a member of the curatorial team and assist with exhibition projects, develop interpretation, including writing labels for collections objects, conduct research on objects in the collection. Interns are expected to work with the full scope of the collection, which spans the 18th century through today. Crystal Bridges has a robust summer internship program across all departments, and Havner Interns will be welcomed into this community of colleagues. Through orientation, discussions and/or meetings, Havner Interns will gain knowledge of many museum departments. Havner Interns will expand upon their academic training and work to apply their knowledge and skills in professional ways.

This 8 week summer internship commences on June 7, 2021 and ends July 30, 2021. The intern is expected to work 35 hours per week. The stipend is paid biweekly. Three intern positions are available for Summer 2021.

Due to developments with the Covid-19 pandemic, Crystal Bridges is planning to host the Havner Curatorial Internship virtually for Summer 2021. Crystal Bridges is monitoring the situation and the virtual nature of the program is subject to change. The hiring team at Crystal Bridges will keep applicants updated as the situation progresses. Arrangements will be made if an intern needs to borrow a laptop in order to fulfill the requirements of the internship.

Crystal Bridges is committed to an equitable, inclusive, and diverse cohort of interns and aim to provide training for the next generation of museum professionals. Students representing ethnically underrepresented groups in the curatorial field are encouraged to apply.

Qualifications

- Undergraduate: rising seniors and current seniors (class of 2021)
- Graduate: entering first or second year of graduate school in fall 2021
- Interest in/ experience with American art history, architecture, visual and material culture, American studies, craft, Indigenous art, Latin American art, and contemporary art.
- Completion of at least one American art history course
- Detail-oriented
- Must maintain confidentiality of sensitive information
- Proficiency with virtual communication programs (ie Zoom, Google Meet)

Timeline

- Applications due Friday, January 15, 2021
- Interns selected by Friday, March 19, 2021

Work Environment

The notes on the work environment described here are intended to outline expectations for the internship in order for the intern to perform the essential functions of this position.

- The position requires verbal and written conversation with others, work at a desk and utilizing a computer for prolonged periods of time.
- Each week, interns will have several meetings they are expected to attend through video conference.
- In addition, interns will meet regularly through video conferencing and phone calls with their supervisor.
- While much of the work is self-guided, interns are expected to pro-actively update their supervisor regarding progress on projects and challenges faced. Interns are expected to actively participate in virtual talks, meetings, and other opportunities.

If the intern's personal equipment is used, the Museum accepts no liability for loss or corruption of electronic files on device or any damage caused to said equipment while being used for Museum purposes.

As Crystal Bridges and the Momentary, we recognize our role as settlers and guests in the Northwest Arkansas region. We acknowledge the Caddo, Quapaw, and Osage as well as the many Indigenous caretakers of this land and water. We appreciate the enduring influence of the vibrant, diverse, and contemporary cultures of Indigenous peoples. We are conscious of the role in colonization that museums have played. As cultural institutions, we have a responsibility to engage in the dismantling of historical and systemic invisibility of Indigenous peoples past, present, and future. We choose to intentionally hold ourselves accountable to appropriate conversation, representation, connection, and education to facilitate a space of measurable change.